# **Call Forwarding**

When you're going to be out, set up Call Forwarding to automatically forward all your calls to another local, long-distance or wireless number. And, you can still make outgoing calls while Call Forwarding is on.

#### To activate



After you hear a second dial tone, dial the number you want your calls forwarded to. Wait for someone to answer, then hang up.

To cancel



Please refer to the back for more detailed instructions.



### How to set up Call Forwarding

- Lift the receiver and press \*72.
- When you hear a second dial tone, dial the number you want your calls forwarded to.
- When that phone is answered, Call Forwarding is activated and you can hang up.
- If the phone is busy, or no one answers the number you want your calls forwarded to, hang up and repeat steps 1 and 2. Two quick tones will confirm that Call Forwarding is in effect.
- As a reminder, you'll hear a short ring on your phone each time a call is forwarded

### How to cancel Call Forwarding

 Lift the receiver and press \*73. Two tones tell you Call Forwarding is off.

### Make Call Forwarding work harder for you

Adding Selective Call Forwarding\* saves you time by forwarding only the most important calls that come to you. And while you're traveling, you can have a friend pick up your most important calls — without having to be concerned about all other calls that come to you.

## **For Rotary Phones**

If you are using a rotary-dial telephone instead of a touch-tone phone, dial 11 in place of the \* key. For example \*72 is 000 on rotary phones.

\* Measured service and long-distance charges may apply for completed calls. Optional services such as Selective Call Forwarding are not available in some areas.

©2011 CenturyLink, Inc. All Rights Reserved. CF C 8/11